

**Southampton Shadow Health and Wellbeing Board
Notes of the Informal Meeting Held on 13th June 2012**

Present: Councillor Peter Baillie, Councillor Sarah Bogle, Harry Dymond, Margaret Geary, Dr. Andrew Mortimore, Councillor Jacqui Rayment, Councillor Matthew Stevens, Dr Dan Tongue, Councillor Maureen Turner, Dr Stuart Ward, Clive Webster

Officers in attendance: Martin Day, Claire Heather, Dr Noreen Kickham, Dr Graham Watkinson

Apologies for absence: Dr Steve Townsend, Rob Kurn

	Item	Actions
1.	<p>Notes of Previous Informal Meeting</p> <p>The notes of the informal meeting held on 21st March 2012 were confirmed as a correct record.</p>	
2.	<p>Joint Health and Wellbeing Strategy – Consultation Draft and Engagement and Consultation Process</p> <p>The shadow board considered an outline version of the consultative draft joint health and wellbeing strategy.</p> <p>The following amendments were agreed:</p> <ul style="list-style-type: none"> • Inclusion of a summary of the resources in the city health economy from the CCG, local authority and National Commissioning Board; • Including reference to people being empowered to take control of their health and being part of the solution in relation to rising demands for services; • Reviewing the scope and ambition of priority 1 (sustaining work to support vulnerable families with young children) to provide it with a better focus; • The inclusion of an additional consultation question asking 	<ul style="list-style-type: none"> • Incorporate changes and circulate updated document to Board members prior to publication. (NK/GW)

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	<p>respondents whether they can identify activities that are working to address the priorities in the strategy;</p> <ul style="list-style-type: none"> • Including reference to personalisation of services <p>It was also suggested that school governors should be added to the list of stakeholders to be sent the consultation document.</p> <p>A question was raised as to whether the consultation could also be used to be able to prioritise the priorities?</p>	<ul style="list-style-type: none"> • Add school governing bodies to consultation plan (MD) • The feasibility of this to be assessed. (MD/NK/GW)
2.	<p>Arrangements for Stakeholder Events</p> <p>The shadow board considered a report setting out proposals for an initial stakeholder event in October 2012.</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> • A half day event should be held; • The title of the event should be re-drafted from that proposed in paragraph 4 of the report and a tighter focus on the content be developed; • Work should be undertaken to identify how conversations on the outcomes might continue after the event; • Work be undertaken with the LINK to evaluate whether a meeting on this topic might be held to engage the general public in discussion. 	<ul style="list-style-type: none"> • Further planning for the event be undertaken taking account of HWB views (MD)
3.	<p>Arrangements for Formal Shadow Board Meetings 2012/13</p> <p>The shadow board considered practical arrangements for forthcoming formal meetings, which would require ratification at the first formal meeting.</p>	

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	<p>It was agreed that:</p> <ul style="list-style-type: none"> • Cllr Rayment be appointed as Chair and Steve Townsend as Vice-Chair; • Alternative venues would be required for formal meetings of the Board to allow for members of the public to attend in managed way; • Quorum of the Board would include the need for a health representative to be in attendance the principal of which would be the Clinical Commissioning Group. Also attendance of the Healthwatch representative or nominated deputy. • Voting would be on a consensus basis but in the event of a formal vote being required then it would be on the basis of one person one vote. • Names of nominated deputies would be re-affirmed outside of the meeting. • Date of the March 2013 meeting would need to be re-scheduled, preference of dates would be canvassed outside of the meeting. 	<ul style="list-style-type: none"> • Identify venues and book rooms (CH) • Collate list of nominated deputies (CH) • Identify appropriate date and notify all board members. (CH)